

Delegated Decisions by Cabinet Member for Transport Management

***Thursday, 21 March 2024 at 10.00 am
Room 2&3 - County Hall, New Road, Oxford OX1 1ND***

If you wish to view proceedings, please click on this [Live Stream Link](#).
However, that will not allow you to participate in the meeting.

Items for Decision

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on 28 March 2024 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

These proceedings are open to the public



Martin Reeves
Chief Executive

March 2024

Committee Officer: **Democratic Services**
email: committeesdemocraticservices@oxfordshire.gov.uk

Note: *Date of next meeting: 25 April 2024*

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

Items for Decision

1. Declarations of Interest

See guidance below.

2. Questions from County Councillors

3. Petitions & Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

Requests to speak must be submitted by no later than 9am four working days before the meeting. Requests to speak should be sent to committeesdemocraticservices@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

4. Minutes of the Previous Meeting (Pages 1 - 6)

To confirm the minutes of the meeting held on 22 February 2024 to be signed by the Chair as a correct record.

5. School Streets Phase 2 Programme (Pages 7 - 20)

Cabinet Member: Cabinet Member for Transport Management

Forward Plan Ref: 2024/023

Contact: Caroline Coyne, Project Manager (BPSI Team)

(Caroline.Coyne@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place (**CMDTMT5**).

The Cabinet Member is **RECOMMENDED** to:

- a) to approve the introduction of Experimental Traffic Regulation Orders (ETROs) to facilitate the introduction of 'school streets' for the following schools:

- St Mary and St John Church of England Primary School, Oxford,
- Sandhills Community Primary School, Oxford,
- Tyndale Community School, Oxford,
- New Hinksey Church of England Primary School, Oxford, and
- Manor Primary School, Didcot.

6. Market Street, Oxford: temporary public realm enhancement (Pages 21 - 42)

Cabinet Member: Cabinet Member for Transport Management.

Forward Plan Ref: 2023/321

Contact: Craig Rossington, Technical Lead (Transport Planning),
(craig.rossington@oxfordshire.gov.uk)

Report by Corporate Director Environment & Place (**CMDTMT6**).

Ahead of a comprehensive enhancement of the Covered Market, the City Council wants to improve Market Street to make it more welcoming for existing and potential new visitors. The proposal is to create additional space for pedestrians and public realm enhancements (seating, planting etc) by rearranging loading and parking in the street.

The Cabinet Member for Transport Management is RECOMMENDED to:

- a) **approve the changes to parking and loading on Market Street in Oxford city centre (using an ETRO) to facilitate the introduction of an experimental pedestrian and cycle zone. This will allow operational and public realm enhancements to Market Street.**

7. Bicester - Proposed Parking Restrictions 2023 (Pages 43 - 122)

Cabinet Member: Cabinet Member for Transport Management

Forward Plan Ref: 2024/015

Contact: David Catling, Technical Officer – Traffic and Road Safety
(David.Catling@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place (**CMDTMT7**).

The Cabinet Member for Transport Management is RECOMMENDED to approve the following:

- a) **the introduction of new & amendment of existing ‘No Waiting at Any Time’ (double yellow lines) parking prohibitions on the following roads: Beckdale Close, Wansbeck Drive, Brashfield Road, Bunyan Road, Wordsworth Close, Bucknell Road, Hudson Street, Cemetery Road, Arkwright Road, Churchill Road, Cranesbill Drive, Graham Road, Medina Gardens, Tay Gardens, Victoria Road, and Victoria Court as advertised,**
- b) **proceed with amended ‘No Waiting at Any Time’ (double yellow lines) parking prohibitions on Browning Drive, and**
- c) **not proceed with the proposed ‘No Waiting at Any Time’ (double yellow lines) parking prohibitions for Kipling Close.**

8. Oxford: Howard Street - proposed amendment to a residents parking place to accommodate cycle access (Pages 123 - 170)

Cabinet Member: Cabinet Member for Transport Management.

Forward Plan Ref: 2024/006

Contact: Anthony Kirkwood, Team Leader (Vision Zero)

Anthony.kirkwood@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CMDTMT8**).

The Cabinet Member for Transport Management is RECOMMENDED to approve the following proposals as advertised:

- a) **New 'No Waiting at Any Time' (double yellow lines) parking restrictions on Howard Street in place of existing 'Permit Holders only' parking places,**
- b) **the removal of the existing pedestrian guard railing adjacent to the dropped kerb by Flower Lane, with appropriate measures (including signing & lining) introduced to help mitigate the risk of conflicts between pedestrians and pedal cyclists, and a dropped kerb to be installed on the north side of Howard Street in line with the one on the south side, and**
- c) **new 'on-carriageway' cycle parking places on the northeast side of Silver Road, by its junction with Barnet Street.**

9. Cowley Centre East CPZ amendments - 2023 (Pages 171 - 198)

Cabinet Member: Cabinet Member for Transport Management

Forward Plan Ref: 2023/341

Contact: Vicki Neville, Senior Officer - Schemes and TROs

Vicki.neville@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CMDTMT9**).

To seek approval for minor changes to the permit scheme implemented in 2021.

The Cabinet Member for Transport Management is RECOMMENDED to approve the following as advertised:

- a) **On Barns Road introduce new 'No Waiting at Any Time' parking restrictions (double yellow lines),**
- b) **on Boswell Road introduce a new two-hour permitted waiting parking bay 'Monday to Saturday 8am-6.30pm with no return within two hours',**
- c) **and additional 'No Waiting at Any Time' parking restrictions,**
- d) **on Frederick Road introduce new 'No Waiting at Any Time' parking restrictions**

- e) on Bailey Road introduce new 'No Waiting at Any Time' parking restrictions, and
- f) on St Lukes Road change the existing one-hour parking bays on either side of the carriageway (adjacent to the Telephone Exchange) to become shared-use 'Permit holders' or 'two-hour, no return within two hours' Monday to Saturday 8am-6.30pm, and new sections of 'No Waiting at Any Time' parking restrictions.

10. Eynsham - Old Witney Road - Traffic Calming Scheme (Pages 199 - 218)

Cabinet Member: Cabinet Member for Transport Management

Forward Plan Ref: 2024/016

Contact: James Wright, Senior Officer (Traffic and Road Safety)
(James.Wright@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place (**CMDTMT10**).

The Cabinet Member for Transport Management is RECOMMENDED to:

- a) approve the traffic calming speed cushions along the Old Witney Road in Eynsham, as advertised.

11. Proposed 20mph Speed Limits - Harwell (Pages 219 - 242)

Cabinet Member: Cabinet Member for Transport Management

Forward Plan Ref: 2024/010

Contact: Ryan Moore, Lead TDM Engineer (ryan.moore@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place (**CMDTMT11**).

The Cabinet Member for Transport Management is RECOMMENDED to:

- a) approve as advertised the proposed 20mph speed limit zone in Harwell.

12. Oddington: 20mph Speed Limit Proposals (Pages 243 - 252)

Cabinet Member: Cabinet Member for Transport Management

Forward Plan Ref: 2024/012

Contact: Geoff Barrell, 20 Limits Project Manager (Geoff.Barrell@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place (**CMDTMT12**).

The Cabinet Member for Transport Management is RECOMMENDED to:

- a) approve the introduction of 20mph speed limits in Oddington as advertised.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.